



CIVIL ENGINEERING ASSOCIATES, INC.

10 Mansfield View Lane
South Burlington, VT 05403

Phone: 802-864-2323
Email: Amy@cea-vt.com

Staff Engineer

Job Type: Full-Time | In-Office | Benefits-Eligible

About Us

Civil Engineering Associates, Inc. (CEA) is a well-established civil and environmental consulting firm located in South Burlington, Vermont. We provide high-quality engineering, planning, and permitting services throughout Vermont and the surrounding region. Our team is committed to practical, cost-effective design solutions and long-term client relationships grounded in trust and performance.

Position Summary

CEA is currently seeking a **Staff Engineer** to support a variety of site/civil engineering projects including residential and commercial developments, roadway and utility design, stormwater management systems, and municipal infrastructure improvements.

This is an excellent opportunity for an early-career engineer who is eager to gain hands-on experience in design, permitting, and construction-phase services in a supportive and collaborative environment.

Key Responsibilities

- Assist in the design and development of civil engineering plans and specifications.
- Perform site grading, stormwater modeling, utility layout, and erosion control design.
- Prepare technical reports, permit applications, and project documentation.
- Conduct site visits and assist with construction observation and field data collection.
- Support project managers in coordinating with clients, review agencies, and other consultants.
- Assist in producing construction documents using AutoCAD Civil 3D and related design software.

Qualifications

- Bachelor's degree in Civil Engineering (B.S.C.E.) or closely related field.
- Associates Degree from VSU will also be considered.
- 0–3 years of relevant experience (recent graduates encouraged to apply).
- Engineer-in-Training (EIT) certification preferred or ability to obtain within 12 months.
- Proficiency in AutoCAD Civil 3D and Microsoft Office Suite.
- Strong communication, organizational, and problem-solving skills.
- Ability to work independently and as part of a project team.
- Valid driver's license and reliable transportation for occasional site visits.



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What We Offer

- Competitive salary commensurate with experience.
- Comprehensive benefits package, including 100% health insurance, 401(k) with company match, paid time off, and professional development support.
- A collaborative, flexible, and supportive work environment with opportunities for mentorship and growth.

How to Apply

Please submit your **cover letter**, **resume**, and **references** to: Amy@cea-vt.com

Subject Line: Staff Engineer Application – [Your Name]

Applications will be reviewed on a rolling basis. We thank all applicants for their interest; however, only those selected for an interview will be contacted.

Civil Engineering Associates, Inc. is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.